**Employee Credit Check Candidate Consent form**

Candidate consent must be obtained in writing. Please use this Form.

[ ]  I understand that (Insert Name of Organisation) will receive an Electronic Report Summary (the Output) of my Employee Credit Check.

[ ]  I am aware that a soft footprint will be retained by Experian and Equifax (the credit reference agencies) in respect of a search made and will show that an identity check and credit assessment has been performed.

[ ]  I understand that the search will result in a “soft footprint” and it will **not** affect my credit score. It will **not** be seen by any other companies and therefore is not taken into account when I am assessed for future credit requests.

[ ] I consent the soft footprint to be retained by Experian, Equifax and LexisNexis in respect of a search made, will read as having been made by Mayflower Disclosure Services Ltd rather than (Insert Name of Organisation).

[ ]  I understand that a Full Electoral Role search will take place as part of this search.

[ ]  I understand that the (Insert Name of Organisation) has a valid reason for this search.

[ ] I understand that the Output will be treated as Confidential and will be stored in line with Mayflower Disclosure Services Ltd [Terms of Business](http://dbsdirect.co.uk/terms-of-business.php) and [Privacy Policy](http://dbsdirect.co.uk/privacy-policy.php) and all other applicable legislation.

(Insert Name of Organisation) shall not under any circumstance sell, transfer, distribute or otherwise make the Output available to, or use the Output on behalf of, any other third party.

**Candidate’s Full Name**:………………………………………………………………………..

**Candidate’s DOB:**……………………………….

**Candidate’s Current address incl postcode**:………………………………………

**Candidate Signature**:……………………….

**Date:** …………………………………..